

MY TRADEMARKS

1 I have registered my business name with the Intellectual Property Office "IPO"



2 I have registered my business logo with the IPO

3 My business name has not been registered by another company with the IPO

4 My business logo has not been registered by another company with the IPO

MY WEBSITE

5 My website IP has been contractually assigned by third party developers to my co

6 My website photos and designs are all legally registered in my company name

7 My website shows my written policies for cookies, data protection and privacy

8 My website shows my copyright and all my IP registrations

MY COMMERCIAL CONTRACTS

9 My supplier and contractor terms include a non-disclosure commitment

10 My employment contracts include a confidentiality agreement

11 My company has a Data Protection Act registration number with the ICO

12 My proposals to new customers include a non-disclosure agreement

MY DAILY OPERATIONS

13 My company email signatures include privacy terms and registered address

14 My company has published an Acceptable Use policy for social media and emails

15 My company data access passwords are changed every 6 months

16 My staff and contractors have been given Data Protection training

17 I understand how to qualify for Research and Development tax relief

18 I have explored the opportunities of licensing my IP and how to do this

19 I understand how to protect Designs created by my staff and contractors

20 I know how to respond to a claim for any unexpected IP infringement

Any answers of NO or NOT SURE indicate risk. Please send to Clive@consult-smp.com